





NORTH HERTFORDSHIRE  
DISTRICT COUNCIL







## 2018/2019 reporting against Projects identified in the Corporate Plan – as at 16/08/2018

For Q1 2018/2019 North Hertfordshire District Council is reporting against 14 Projects identified in the Corporate Plan 2018-23



### Key for the Report

Status key	
	Project Halted / Project extremely late.
	Project behind original due date/ unlikely to hit original due date.
	Project not due for completion in 2018/19 or has not reached due date
	Project Completed.



Status	Q1	Summary of Movement
	2	Hitchin Town Hall and Museum reclassified as red – extremely late / Royston LC extension - project halted
	1	
	8	
	3	Office Accommodation / Community Centre Leases / Working with Health Partners
Total	14	

- Where projects are carried over from 1718 their status is retained until they are complete – to ensure transparency



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Description in Corporate Plan	Corporate Objective	Portfolio	Milestones – current year and beyond	Due Date	Status	Comments
<b>Status – RED -2</b>						
<p>Complete the fit out and open the North Hertfordshire Museum and Community Facility</p> <p><b>Prince II</b>  <b>Date of Last Project Board – 18 July 2017</b>  <b>Exception report since last Quarter – None</b></p>	Prosper & Protect	Leisure	<p>Continue to negotiate on possible acquisition of 14/15 Brand Street.</p> <p>Report to Cabinet on proposed way forward.</p> <p>Complete fit out of Museum.</p>	<p>Original due date 30 September 2015</p> <p>31/07/2018</p> <p>September 2018</p>		<p>A Part 1 and Part 2 report was presented to Cabinet on 19 June 2018, to advise Cabinet further on the progress of the acquisition of 14 and 15 Brand Street. Cabinet were asked to note the current position in relation to the negotiations and to confirm its continued preference for a negotiated resolution. However, the report also covered potential alternative options to enable the museum to open fully, the potential use of Compulsory Purchase in the event that negotiations do not enable an agreed purchase to be concluded and the installation of a platform lift in the town hall, irrespective of the resolution of the 14 and 15 Brand Street acquisition. Due to the nature of the negotiations, the due date has been amended to 30 September 2018 to monitor the progress made over the next three months.</p>
Royston Leisure centre extension (£1,000,000)	Attractive & Thriving	Leisure & Environment	<p>Assess feasibility of SLL business case.</p> <p>Obtain approval to proceed with Project</p>	March 2019		<p>Business case from SLL concluded that the project was not feasible under the current contract term as the costs could not be recovered in the remaining term of the contract. (contract term ends in 2024) In the first quarter capital monitoring report, Cabinet decided to the move the capital budget from 2018/19 to 2019/20, Should there be a change in forecast demand, the option will be revisited.</p>



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<b>Status – AMBER - 1</b>						
Development of a Crematorium in North Hertfordshire - subject to approval by Cabinet March 2017  <b>NOT Prince II</b>	Prosper & Protect	Waste, Recycling & Env	Obtain outline planning permission from Central Beds.	July 2018		- Option agreement signed (April 2018) - Outline planning application submitted to Central Bedfordshire Council (May 2018) - Planning application submitted to North Herts District Council for access (May 2018) - Central Beds decision regarding outline planning permission expected anytime in August 2018
			Agree the Heads of Terms and Options Agreements with our nominated partner.	July 2018		
			Partner to obtain detailed planning permission from Central Beds			
			Practical Completion of Crematorium	December 2020		
<b>Status – GREEN - 8</b>						
Submission of a Local Plan for North Herts  <b>Not Prince II</b>	Prosper & Protect	Planning & Enterprise	Consultation on major modifications (timescale dependant upon Planning Inspectorate)	Late 2018		The scheduled Examination hearing sessions were completed on 27 March 2018. The timescales for subsequent milestones are dependent upon the Planning Inspectorate. Therefore, the relevant due dates represent officers' current estimates for possible completion.  The latest up date from the Programme Officer (23 July 2018, Examination Document 133) indicates that the Inspector will not be in a position to decide upon the next steps in the Examination until mid-September 2018 at the earliest.
			Publication of Inspectors Report (timescale dependant upon Planning Inspectorate)	Early 2019		
			Adoption of the new local plan report to Full Council (timescale dependant upon Planning Inspectorate)	Early 2019		


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<p>Renewing our waste and street cleansing contracts, continuing to provide an efficient and effective service</p> <p><b>Prince II Date of Last Project Board – 08 August 2018 Exception report since last Quarter – None</b></p>	<p>Attractive &amp; Thriving</p>	<p>Waste, Recycling &amp; Env</p>	<p>Tenders returned</p> <p>Inter Authority agreement signed</p> <p>Contract Award</p> <p>Contract Commencement</p>	<p>July 2017</p> <p>July 2017</p> <p>Sept 2017</p> <p>May 2018</p>		<p>The new shared waste contract commenced on time in May 2018, so the status of the project has been left as green. However, due to the current issues, the project has not yet been signed off by the Project Board, so cannot be marked as complete. . Officers are working closely with the Contractor in order to get the issues resolved. Once this sign off takes place, the project will move into the Contract Management stage and be officially marked as complete.</p>
<p>Designating air quality management areas in Hitchin to address the improvement of the air quality – Stevenage Road and Paynes Park. (5 Year Plan commenced 2018)</p> <p><b>Not Prince II</b></p>	<p>Attractive &amp; Thriving</p>	<p>Housing &amp; Env Health</p>	<ul style="list-style-type: none"> <li>•Development of ECOstars scheme for business to reduce emissions from freight deliveries</li> <li>•Investigate options for extending and improving electric vehicle recharging facilities in the district</li> <li>•Anti-idling campaign to encourage drivers to switch off when stationary, including investigation of enforcement options</li> <li>•Review of on-street parking in air quality management areas</li> </ul>	<p>To be confirmed</p> <p>On-going</p> <p>2019</p> <p>2019</p>		<p>Unfortunately the Council were not successful with a bid to DEFRA for a grant to progress this scheme. Officers are reviewing alternative funding options.</p> <p>Officers are negotiating with developers through the planning process to implement charging points within new homes.</p>



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			<ul style="list-style-type: none"> <li>•Participate in National Clean Air Day</li> <li>•Contribute development of Air Alert texting scheme with HCC and other partners</li> </ul>	<p>Annual</p> <p>Late 2018</p>		<p>Completed for 2018</p> <p>HCC are supporting NHDC to promote the scheme implementation and target audience. This is a joint Herts/Beds initiative led by NHDC.</p>
<p>Churchgate</p> <p>Project will span more than one financial year</p> <p><b>Prince II</b></p> <p><b>Date of Last Project Board n/a</b></p>	<p>Attractive &amp; Thriving</p>	<p>Commercialisation</p>	<p>Full Council approval obtained to principle of joint venture funded by the Council. Further work required to look at detail of proposals before reporting back to Full Council.</p> <p>Develop Heads of Terms with SPG and seek Full Council Approval</p> <p>Subject to agreed Heads of Terms, develop full final agreement with SPG and seek Full Council approval.</p> <p>Report to Cabinet March 2018 on Market management</p>	<p>Mid/Late 2018</p> <p>Autumn 2018</p> <p>December 2018</p>		<p>Public Consultation took place in March and April.2018 The results showed widespread support for a scheme to improve the Churchgate centre and the market.</p> <p>Discussions with Shearer Property Group are moving towards finalising a draft Heads of Terms that balance the risk and rewards for both parties. Expert consultancy advice has been procured in relation to retail, financial (including tax) and legal.</p>
<p>Investigating a range of options to improve use of Council assets</p>	<p>Responsive &amp; Efficient</p>	<p>Various</p>	<p>Report to Cabinet Shareholder Sub-Committee on potential options</p> <p>Obtain Cabinet approval to</p>	<p>15 March 2018</p>		<p>Legal are in the process of finalising the company set up documents and will be discussing these with the Service Director - Commercial and the Deputy Chief Executive in August 2018. It is anticipated</p>





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<p><b>NOT Prince II b/f from 1718</b></p>			<p>establish a Property Company</p> <p>Set up Property Company</p>	<p>31 Mar 2018</p> <p>Mid 2018</p>		<p>that we will have an application with Companies House by the end of August 2018 and it will take approximately two weeks for the application to be processed.</p>
<p>Delivering identified projects from the adopted Green Space Strategy (Report to Cabinet 24/01/2017)</p> <p>Construction of pathway and Roadway at Wilbury Hills Cemetery, Letchworth (£35,000)</p> <p><b>Not Prince II</b></p>	<p>Attractive &amp; Thriving</p>	<p>Leisure &amp; Environment</p>	<p><b>Procurement Exercise</b></p> <p>Completion of Works</p>	<p>Sept 2018</p> <p>March 2019</p>	<p></p>	<p>Officers are currently seeking quotations from suppliers.</p>
<p>Bancroft recreation ground MUGA (£170,000)</p> <p>Subject to securing Sport England grant</p> <p><b>Not Prince II</b></p>	<p>Attractive &amp; Thriving</p>	<p>Leisure &amp; Environment</p>	<p>Procurement Exercise</p> <p>Completion of MUGA</p>	<p>Oct 2018</p> <p>July 2019</p>	<p></p>	<p>Our grant application was for £84K and we have secured an award of £60K. On 19 June 2018, Cabinet approved the recommendation to increase the capital contribution for the Multi Use Games Area.</p>
<p>Renovation of Play area, District Park, Great Ashby (£75,000)</p>	<p>Attractive &amp; Thriving</p>	<p>Leisure &amp; Environment</p>	<p>Consultation on design</p> <p>Carry out procurement</p>	<p>Sept 2018</p> <p>Nov 2018</p>	<p></p>	<p>Public Consultation event scheduled for 8 September to inform design.</p>

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<b>Not Prince II</b>			exercise			
			Completion of Works	July 2020		
<b>Status – COMPLETE -3</b>						
Ensuring that the Council's office accommodation is redeveloped to increase financial and resource efficiency and making best use of green initiatives	Prosper & Protect	Finance & IT	<p><b>Milestones for 17/18</b> Refurbishment works complete.</p> <p>Return of staff to DCO</p> <p>Explore opportunities to share accommodation with other partners</p>	<p>Original due date May 16</p> <p>Feb 2018</p> <p>Mar 2018</p> <p>Mar 2018</p>		All staff relocated back to the DCO by 19 March 2018. Remedial works to replace external louvres completed May 2018. Final project board sign off and lessons learned completed 11 June 2018.
<p><b>Prince II</b> <b>Date of Last Project Board – 11 June 2018</b> <b>Exception report since last Quarter – None</b></p>						
Working with health partners to optimise opportunities for older people to remain living independently but well supported at home, and for children/young people to be offered opportunity to increase activity to	Responsive & Efficient	Housing & Env Health	<p>Deliver and report progress against projects agreed for funding under the 'District Offer'</p> <p>Deliver and report progress against projects agreed for funding under Community Sport Activation Fund</p>	<p>Jun. Sep, Dec, Mar</p> <p>Jun and Dec</p>		<p>Progress reports for the full year were submitted on time, which provided updates on the two projects we funded during Phase 2 of Year 2 of the Public Health Partnership Fund:</p> <p>Meet and Eat – tackling social isolation in older people – managed and delivered by NHDC.</p> <p>Emotional health in schools – supporting young people in secondary schools – managed and delivered by Groundwork Herts.</p>

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<p>prevent longer term ill-health</p> <p><b>NOT Prince II</b></p>						<p>Both projects met targets in terms of the numbers of participants they intended to engage</p>
<p>Optimising use and management of the Council's assets, including consideration of long term lease 'transfer' or similar to increase community involvement in the provision of community and social opportunities</p> <p><b>NOT Prince II</b></p>	<p>Responsive &amp; Efficient</p>	<p>Various</p>	<p>Implement the two recommendations arising from the SIAS audit of Community halls;</p> <ul style="list-style-type: none"> <li>- Report to Cabinet, reporting that officers have failed to reach agreement (and therefore implement agreed CH policy) in regard to renewal of two CA leases and seek agreement how to progress</li> </ul>	<p>Original due date June 2016</p>	<p></p>	<p><b>St Michael's' Mount</b> –  25 Year lease signed with St Michaels Mount Community Association on 29/12/2017</p> <p><b>Walsworth Community Association</b> –  99 year lease signed with Walsworth Community Association on 30 January 2018.</p> <p><b>Coombes Community Centre</b>  – 25 Year lease signed on 29 September 2017, with Royston Community Association</p> <p><b>Grange</b> – The leases were signed on 04/08/2017 by the Grange Fellowship Community Association.</p> <p>However, it subsequently came to light that their constitutional requirements for entering into the lease had not been met and the lease was therefore invalid. They are currently in the process of amending their constitution, to allow them to enter into a valid lease.</p> <p>This has now been resolved and the lease is being finalised, however we are also granting a lease for the adjacent youth wing and will want to issue both leases simultaneously.</p>



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						As NHH are fully supportive of signing the lease the project has been marked as complete.
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